

**PATRICIA E. KEFALAS DUDEK
& ASSOCIATES**

Attorneys at Law

**30445 Northwestern Highway, Suite 250
Farmington Hills, Michigan 48334
(248) 254-3462**

www.pekdadvocacy.com

http://pattidudek.typepad.com/pattis_blog/welcome.html

Patricia E. Kefalas Dudek
pdudek@pekdadvocacy.com

Maria R. Messina
mmessina@pekdadvocacy.com

Fax (248) 928-9233

Mall Malisow & Cooney, P.C
Of Counsel
www.theeldercarelawfirm.com
(248) 538-1800
Fax (248) 538-1801

**Notice to All Prospective Clients
of Patricia E. Kefalas Dudek**

Patricia E. Kefalas Dudek of Patricia E. Kefalas Dudek & Associates has the following billing policy:

1. We do not provide free initial consultations as our initial meetings address our prospective client's needs in depth and address areas not covered by standard practitioners at initial consultations.
2. After an initial meeting with a prospective client, we shall provide the prospective client with legal options that will correspond with the client's individual situation and stated intentions. The client shall be informed of the costs and the benefits of each option at this meeting.
3. If the client determines that they would like to hire Patricia E. Kefalas Dudek, a written retainer will be executed. The retainer shall list the services chosen by the client and the fees associated with those services and payment requirements. The fees quoted shall include the initial consultation.
4. If the client determines that they do not wish to hire Patricia E. Kefalas Dudek, they shall pay the current hourly rate of Three Hundred Dollars (\$300.00) per hour for the initial meeting, which will be due on the day of the initial appointment. The prospective client will also be charged for the amount of time spent reviewing any existing documents or records necessary to advising the prospective client at the initial consultation. The prospective client shall be entitled to copies of all notes generated during the initial meeting upon payment for the attorney's time.
5. The services of Patricia E. Kefalas Dudek and her staff at Patricia E. Kefalas Dudek & Associates are in high demand. As a result, Ms. Dudek (Patti) has an "of counsel" arrangement with Mall Malisow & Cooney, P.C. The two firms work together to provide comprehensive services to their mutual clients. This arrangement does not change the obligation of the legal professionals to keep your private information confidential. Finally, by retaining Patricia E. Kefalas Dudek you are consenting to this arrangement. You will, as always, receive one bill with the person who worked on your matter identified by initials (unless other arrangements have been made).

I have read the above notice and acknowledge and consent to its terms.

Signature

Date