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**Notice to All Prospective Estate Planning Clients
of Patricia E. Kefalas Dudek**

Patricia E. Kefalas Dudek of Patricia E. Kefalas Dudek & Associates has the following policy for billing Estate Planning Clients:

1. We do not provide standard prices for our estate planning documents, as each document and the needs of every client is different. Further, we do not provide free initial consultations, as our initial meetings address our prospective clients' needs in depth and address areas not covered by standard estate planning practitioners.
2. After an initial meeting with a prospective client, we shall provide the prospective client with legal options that will correspond with the client's individual situation and stated intentions. Each option will be priced in accordance with the needs of each individual prospective client. The client shall be informed of the costs and the benefits of each option at this meeting.
3. If the client determines that they would like to hire Patricia E. Kefalas Dudek, a written retainer will be executed. The retainer shall list the option chosen by the client and the price and payment requirements.
4. If the client determines that they do not wish to hire Patricia E. Kefalas Dudek, they shall pay the current hourly rate of Three Hundred Dollars (\$300.00) per hour for the initial meeting, which will be due on the day of the initial appointment. The prospective client will also be charged for the amount of time spent reviewing any existing estate planning documents. The prospective client shall be entitled to copies of all notes generated during the initial meeting upon payment for the attorney's time.
5. The services of Patricia E. Kefalas Dudek and her staff at Patricia E. Kefalas Dudek & Associates are in high demand. As a result, Ms. Dudek (Patti) has an "of counsel" arrangement with the Mall Malisow & Cooney, P.C. The two firms work together to provide comprehensive services to their mutual clients. This arrangement does not change the obligation of the legal professionals to keep your private information confidential. Finally, by retaining Patricia E. Kefalas Dudek you are consenting to this arrangement. You will, as always, receive one bill with the person who worked on your matter identified by initials (unless other arrangements have been made).

I have read the above notice and acknowledge and consent to its terms.

Signature

Date